

**DAYTONA BEACH OCEAN TOWERS**  
**BOARD OF DIRECTORS MEETING- CLUBHOUSE**  
**May 11, 2018 2:30 PM**  
**AGENDA**

1. Call to Order
2. Roll Call/ Verify a quorum
3. Approval of prior meeting minutes
4. Financial Report
5. Committee Reports
6. Manager's Report
7. Old Business
  - a. Laundry equipment
  - b. Letters on west side of building
8. New Business
  - a. Elevator Tower Roof
  - b. Elevator Modification
  - c. Elevator Interior
  - d. Mcalister Flooring Contract
  - e. Grill and prior minutes
  - f. Pool furniture- tables and umbrellas
  - g. Short Term Rentals
    - i. Notify Front Desk of Guests
  - h. Notification Office Prior to Renovations
  - i. Trash items in Beach approach (alleyway)
  - j. Rewrite of Condo documents
  - k. Collection Policy
  - l. Resignation and Appointment
9. Adjournment